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Minutes, College of Arts & Sciences Faculty Meeting, December 8, 1969

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MEMORANDUM

ROLLINS COLLEGE

FROM: R. S. Wolfe

December 4, 1969

TO: Faculty

There will be a regular meeting of the Faculty in Crummer Auditorium, Monday, December 8, at 4:20 p.m.

A G E N D A

- I. President's remarks
- II. Approval of Minutes of November 10 meeting.
- III. Student resolution concerning fall term exam schedule. Copy attached. Dr. Lane, Jack Dillon.
- IV. Reconsideration of spring term examination schedule.

Schedule as approved November 10 (for information)

8 - 10	11 - 1	2 - 4
Tuesday, May 26 Hum FC 102	C	A
Wed., May 27 B	FC 122, 142	D1, D2
Thurs., May 28 E, F		

- V. Other business.
- VI. Adjournment

C O P Y

MEMORANDUM

ROLLINS COLLEGE

December 3, 1969

From: Larry Witzleben

To: Members of the Faculty

Subject:

The following measures were passed by the Council on Monday evening, December 1, in order that they might be considered by the faculty at their December 8 meeting:

H-223 Resolved: Sense of the Student Association

Whereas, the purpose of a test week is to allow students to organize and review their knowledge before finals, and

Whereas, we believe that Saturday finals following Friday classes do not allow enough time for this review and organization, and

Whereas, the Graduate Record Exams are also held Saturday, December 13, in conflict with Saturday finals,

Therefore be it hereby resolved as a sense of the Rollins Student Association .. that we strongly urge the faculty to review the Fall 1969 test schedule for finals in the hope that finals will not be held on Saturday and that tests currently scheduled for Saturday be re-scheduled to December 15, 16, or 17, or that Friday, December 12, and/or Thursday, December 11, be set aside as study days with no classes on these days and special consideration be given to seniors who have Graduate Record Exams on Saturday, December 13.

Sense of the Council: that the faculty consider not holding classes on Friday, and it be the students' responsibility to speak to the professors involved as to possible GRE arrangements.

MINUTES OF THE FACULTY 1969-1970

The fourth meeting of the Rollins College Faculty of 1969-1970 was held at 4:20 p.m., Monday, December 8, 1969, in Crummer Auditorium. Dean Hill presided.

The following members of the Faculty were present:

Ayala, Anne	Hamilton, Muriel	Robinson, Peter
Elossey, Erich	Haylor, Ada	Ross, John
Bonnell, Peter	Hicks, Fred	Roth, Raymond
Borsoi, Edward	Hill, Donald	Sandstrom, Carl
Bowers, John	Howden, Sara	Scheer, Edward
Brockman, Thomas	Juergens, Robert	Sheldon, Richard
Burnett, Carol	Klappert, Peter	Shen, Shu Chin
Byers, Francis	Koontz, Leah	Skidmore, Alexandra
Cochran, George	Lane, Jack	Smith, David
Cohen, Edward	Larsen, George	Smith, Rhea
Cotanche, Larry	Layng, Anthony	Smith, Rufus
Critchfield, Jack	Levis, Barry	Stabell, Richard
DeNicola, Daniel	MacPherson, James	Stadt, Bessie
Dorff, Richard	Mendell, Charles	Stone, Wendell
Dorsett, Wilbur	Miller, Elinor	Summers, Lionel
Draper, Evelyn	Mulson, Joseph	Terrett, Lynn
Duer, Margaret	Neil, Alice	Thompson, Ronald
Etzold, David	Norris, Allen	Tiedtke, John
Evans, Ross	O'Brien, Robert	Upson, James
Folsom, Marion	Pastore, Philip	Waggoner, Tully
Gallo, William	Phillips, Jean	Welsh, Charles
Gawlikowski, David	Polcyn, Roger	Wettstein, Arnold
Glass, Nelson	Ray, Roger	Wilson, Marshall
Hallam, Hallie	Richard, David	Wolfe, Richard
Hamilton, John	Riva, Daniel	Woodbury, Ward

Dean Hill called the meeting to order.

Fall term exam
schedule

A change in the order of business was approved to allow student Jack Dillon to present the Resolution of the Student Association concerning the fall term examination schedule. After Mr. Dillon's presentation, he was excused, and Dr. Upson moved that the present schedule for the fall term be kept, and that a note be sent to the Student Association to the effect that they will be consulted concerning future examination schedules. Dr. Roth seconded the motion and moved to amend to allow professors to cancel classes on Friday, December 12, on an individual basis. The amendment was seconded and carried, and the motion was carried.

President's
remarks

President Critchfield reported that the Trustees' meeting of December 5-6 was a good meeting, and assured the Faculty of his and the trustees' commitment to the improvement of the College. The President announced Dr. Hanna's retirement, and expressed the appreciation of the College for his 52 years of service. He also announced that Dr. Fred Hicks will be Assistant to the President.

Ethics
Committee

President Critchfield announced that he has appointed the following temporary committee on Professional Ethics and Conduct: Dr. Bonnell, Dr. Bowers, Dr. Epley, Dr. Mulson, and Dr. Wettstein.

Minutes
Approved

The minutes of the November 10 meeting were approved as distributed.

Spring Exam
schedule

With the recommendation of the Faculty Administration Committee, Mr. Wolfe moved that the Spring Term Examination Schedule be revised as follows:

	8 - 10	11 - 1	2 - 4
Tuesday, May 26	E	F	G
Wednesday May 27	B	FC 122, 142	D1, D2
Thursday May 28	FC 102	C	A

The motion was seconded. Mr. Dorsett moved to amend the motion to designate Monday, May 25, as a study day without classes. The amendment and the motion were carried.

Faculty and
Admissions
visits

Mr. Waggoner reminded the Faculty of the memorandum he has distributed inviting members of the Faculty to help the Admissions Office by making visits to selected secondary schools. Any members of the faculty interested should talk with Mr. Waggoner.

Dr. Lane and Dr. Bowers reminded members of their divisions of the Divisional Meetings Wednesday, Dec. 10.

Dr. Upson asked if somewhat fuller minutes of Faculty Administration Committee meetings could be distributed to the Faculty. Dean Roth said they will try to do so.

Dean Hill introduced Dr. Daniel Riva, the new Director of the Central Florida School for Continuing Studies.

Dean Hill announced that Dr. Kay has resigned as head of the behavioral science department because of his health, and has been granted a three month leave of absence.

The Faculty adjourned at 5:00.

Richard S. Wolfe
Secretary of the Faculty